



## **CANADA SOCCER CALL FOR NOMINATIONS Electoral Committee June 2025**

Canada Soccer is calling for nominations to fill the positions on its newly established Electoral Committee.

The Electoral Committee is a body of Canada Soccer that is responsible for all tasks of the organization relating to nominations and the supervision of elections at the Annual Meeting of the Members. The elections are for positions on the Canada Soccer Board of Directors and on its independent committees (i.e., Compliance Committee and the Judicial Bodies).

### **Overview of the Electoral Committee**

- The Electoral Committee is an independent committee of Canada Soccer, which means that its members do not have a conflicting fiduciary obligation to another organization, receive no direct or indirect material benefit from any such party, and are free of any conflict of interest of a financial, personal or representational nature.
- The members of the Electoral Committee are elected at a Meeting of the Members and may only be dismissed by a Meeting of the Members.
- The term of members of the Electoral Committee is three (3) years. Members may serve for no more than three terms, consecutively or otherwise. The member's term of office shall begin after the end of the Annual Meeting of the Members at which they were elected and it shall end following the Annual Meeting three (3) years later.
- The Electoral Committee shall have a number of members necessary for it to carry out its responsibilities.
- The Electoral Committee shall elect its Chair and Vice Chair by secret ballot.

### **Key Responsibilities**

- supervision of the nominations process, including nomination document preparation and distribution and receipt of submitted nomination forms;
- verification of integrity checks of candidates by Canada Soccer's Ethics Committee;
- publication of an Official List of candidates based on eligibility and qualifications requirements;
- supervision of the election process at the Annual Meeting of the Members, including the verification of voting delegates, with support of the Office of the General Secretary;



## Eligibility Requirements for Candidates for the Electoral Committee

Candidates must:

- not be members of any other body of Canada Soccer (e.g., Board of Directors, standing or other independent committees, the general secretariat (Canada Soccer staff);
- not be candidates for positions within Canada Soccer;
- not hold any position on any government body;

**Qualifications:** Candidates should:

- be available from November to February when the committee work is most intensive;
- be familiar with Canada Soccer's By-laws;
- have a background in human resources;
- be comfortable with supervising nominations and elections;
- have strong teamwork and consensus-building skills;
- be committed to diligence in record-keeping to ensure compliance and consistency.

## Submission of Nomination Documents

1. Any individual may forward a nomination, which requires a completed Nomination Form with supporting documents.
2. Supporting documents include:
  - a) the candidate's personal details (name, address, gender and occupation)
  - b) a resumé of the candidate;
  - c) an acceptable criminal record check and a vulnerable sector check (not older than six months);
  - d) a completed questionnaire for an integrity check conducted by the Ethics Committee of Canada Soccer.
3. Forms and supporting documents are available at [www.canadasoccer.com](http://www.canadasoccer.com) (See ABOUT>Resource Centre>Electoral Committee).



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## Official List of Candidates and Elections

The Official List of candidates will be published by the Electoral Committee no later than 30 days before a Special Meeting of the Members. The Members will elect the candidates whom the Electoral Committee has decided are eligible and qualified to serve on the Electoral Committee.

Candidates should submit all nomination documents by 1600ET **Thursday, July 24, 2025** to:

**Office of the General Secretariat  
Canada Soccer  
237 Metcalfe Street, Ottawa, ON, K2P 1R2  
Email: [nominations@canadasoccer.com](mailto:nominations@canadasoccer.com)**